

Please provide enough detail for a serious review. Please attach a business plan and resume if you have them. Your application will be judged on the following criteria:

- 1. Company growth potential, jobs creation, and economic impact
- 2. Need for support services by the Twin Cities Development eCenter
- 3. Market potential
- 4. Integrity, background, and expertise of owner

Application Information: Use Separate Sheets as Necessary

| Applica             | nt Nam | e:                                                                        |
|---------------------|--------|---------------------------------------------------------------------------|
| Address             | s:     |                                                                           |
| City: _             |        |                                                                           |
| State: <sub>-</sub> |        |                                                                           |
| Zip:                |        |                                                                           |
| Email: _            |        |                                                                           |
| Phone:              |        |                                                                           |
| 1.                  | What i | s your business structure?                                                |
|                     | a.     | Sole Proprietorship                                                       |
|                     | b.     | Incorporated                                                              |
|                     | c.     | Partnership                                                               |
|                     | d.     | LLC                                                                       |
|                     | e.     | Nonprofit                                                                 |
|                     | f.     | Not Sure                                                                  |
| 2.                  | What i | s your current number of FT/PT employees?                                 |
| 3.                  | How m  | nany employees do you project to have at the end of first calendar year?  |
| 4.                  | How m  | nany employees do you project to have at the end of second calendar year? |
| 5.                  | How m  | nany employees do you project to have at the end of third calendar year?  |



| 6. | What type of space are | you seeking? | (Check All That Apply) |
|----|------------------------|--------------|------------------------|
| •• |                        | ,            | (0                     |

- a. Office(s)
- b. Cubical(s)
- c. Conference Room
- d. I am not seeking space in the incubator
- e. I am seeking resources for a business that already has a location
- 7. Please provide a brief history of your business.

8. Please describe your product/business and what makes it unique.

- 9. Do you have a written business plan?
  - a. Yes
  - b. No If not... What is your expected date of completion?
- 10. What type of facility services will you utilize?
  - a. Fax
  - b. Computer
  - c. Copy Machine
  - d. Conference Room
  - e. Other If other... Please specify:



11. What type of business management assistance would be helpful to you? (Check All That Apply)

|     | a.      | Business Plan Writing                              |
|-----|---------|----------------------------------------------------|
|     | b.      | Business Plan Reviewing                            |
|     | C.      | Accounting Expertise                               |
|     | d.      | Legal Expertise                                    |
|     | e.      | Mentoring                                          |
|     | f.      | Coaching                                           |
|     | g.      | Networking                                         |
|     | h.      | Human Resources Expertise                          |
|     | i.      | Marketing Expertise                                |
|     | j.      | Information Technology (IT)                        |
|     | k.      | Other – If other Please specify:                   |
| 12. | Describ | e your target market.                              |
| 13. | Describ | e your competitive advantage.                      |
| 14. | Describ | e your background and experience of key personnel. |
| 15. | What is | s your greatest strength as an entrepreneur?       |
| 16. | What w  | vill be your biggest challenge as an entrepreneur? |



| 17. What other locations have you researched, and what we   | as the outcome of that result? |
|-------------------------------------------------------------|--------------------------------|
| 18. What are you passionate about and how does your busi    | iness fulfill that need?       |
| 19. Why do you hope to locate your business in the TCD eCo  | enter?                         |
| 20. What are the benefits of your business to the community | ty?                            |
| 21. Please provide two professional references:             |                                |
| Name:                                                       | Name:                          |
| Phone:                                                      | Phone:                         |
| Email:                                                      | Email:                         |
| Relationship:                                               | Relationship:                  |
| 22. How did you hear about the TCD eCenter?                 |                                |



## Signature confirms that you ensure that:

- 1. Your information is accurate
- 2. You agree to monitoring and quarterly reporting
- 3. You agree to accept and act upon advice from Advertising Panel/Advising Resources

| SIGNITURE OF APPLICANT    | DATE |
|---------------------------|------|
|                           |      |
|                           |      |
| PRINTED NAME OF APPLICANT |      |

| OFFICE USE ONLY                                    |      |
|----------------------------------------------------|------|
| Approved                                           |      |
| Denied                                             |      |
| Reason for Denial:                                 |      |
|                                                    |      |
|                                                    | _    |
|                                                    |      |
|                                                    |      |
|                                                    |      |
| SIGNITURE OF TCD eCenter AUTHORIZED REPRESENTATIVE | DATE |

